

MSRP ANNUAL REPORT - Tier A

You have completed the Annual Report submittal process. You may print or save a copy of this submittal report for your records.

Service ID: 797036
Facility Name: VICTORY GARDENS BORO
Reporting Period: January 1, 2017 through December 31, 2017
NJPDES Permit #: NJG0149110
Activity ID: DST170001

Contacts

Name: Leon Hall
Title: ENGINEER
Contact Type: Stormwater Coordinator
Organization Name: VICTORY GARDENS BORO
Organization Type: Municipal
E-Mail: lhall@anderson-denzler.com
Phone: (973) 887-7974 (Fax Number)
(973) 887-2270 (Work Phone Number)
Contact Address: 337 S SALEM ST
Victory Gardens, New Jersey 07801

Uploaded Attachments

Attachment Name	Attachment Description	File Name
2017 Supp. Questionnaire		VG Tier A.pdf

Annual Report Details - Part A**Municipality Information**

Team member responsible for completing the report:	Leon Hall
Team member email address:	lhall@anderson-denzler.com

Stormwater Pollution Prevention Plan

1. Has the municipality revised its Stormwater Pollution Prevention Plan during the last calendar year?	No
2. Date of the last revised SPPP:	

Public Notice

1. Is the municipality complying with applicable State and local public notice requirements when providing for public participation in the ongoing development and implementation of the stormwater program?	Yes
--	-----

Report Details - Part B

Post-Construction Stormwater Management in New Development and Redevelopment

1. Is the municipality reviewing and approving major development residential projects in accordance with the Residential Site Improvement Standards (RSIS)?	Yes
2. Did the municipality adopt a municipal stormwater management plan?	Yes
3. Most recent date of adopted municipal stormwater management plan:	06/15/2008
4. Status of this plan (if not adopted):	
5. Did the municipality adopt the municipal stormwater control ordinance provided by NJDEP without change?	Yes
6. Most recent date the municipality adopted a municipal stormwater control ordinance:	02/14/2006
7. What is the current status of the ordinance?	
8. Did the municipality submit the adopted municipal stormwater management plan to the appropriate county review agency for approval?	Yes
9. Most recent date the adopted Municipal Stormwater Management Plan was submitted to the appropriate county review agency for approval:	06/15/2005
10. If yes, did the municipality send the adopted municipal stormwater control ordinance to the appropriate county review agency for approval?	Yes
11. Most recent date the adopted Municipal Stormwater Control Ordinance was submitted to the appropriate county review agency for approval:	06/15/2005
12. Status of county review:	Approved
13. Did the municipality adopt the review agency's required amendments and resubmit to the county review agency?	
14. Is the Stormwater Control Ordinance in effect?	Yes
15. Most recent effective date of Stormwater Control Ordinance:	02/14/2006
16. Ordinance Number(s):	none

17. What is the current status of the adopted plan and ordinance?	
18. Are you reviewing projects as part of your site plan and subdivision approval process to ensure that they comply with your municipality's effective municipal stormwater control ordinance(s)?	Yes
19. How many projects that were subject to either the municipal stormwater control ordinance or the stormwater provisions of RSIS did the municipality review?	0
20. Does the municipal stormwater management plan contain a mitigation plan?	Yes
21. Has the municipality granted any variances or exemptions from the design and performance standards for stormwater management measures set forth in the approved municipal stormwater management plan and stormwater control ordinance(s)?	No
22. If yes, how many variances or exemptions from the design and performance standards has the municipality granted?	
23. If granted any variances or exemptions, did you submit a written report to the county review agency describing the variance or exemption and the required mitigation?	
24. Does the municipality's plan review evaluate storm drain inlet protection for solids and floatables in accordance with Attachment C of the permit?	Yes
25. Does the municipality require plans for long-term operation and maintenance for stormwater BMPs?	Yes
26. Are you ensuring that adequate long-term operation and maintenance of stormwater BMPs is being performed on property that you do not own or operate? Please keep an inventory of stormwater BMPs indicating type, function and location in a format provided by the Department onsite and available for inspection or upon request.	Yes
27. Briefly indicate how this is being accomplished (e.g., ordinance requiring operation and maintenance by private entity; operation and maintenance by you or other governmental entity):	ordinances and deed restrictions.
28. Is the municipality's stormwater management plan re-examined at each re-examination of the master plan in accordance with N.J.A.C. 7:8-4?	Yes
29. Date re-examination report was last adopted:	04/18/2007

Report Details - Part C

Local Public Education Program

1. Have you developed a Local Public Education Program?	Yes
	Yes

2. Have you conducted educational activities that total a minimum of 10 points (between January 1, 2017 and December 31, 2017)?	
3. School Presentations (1 point per visit / maximum of 5 points per year):	0
4. Website (1 point):	0
5. Stormwater Display (2 points):	0
6. Giveaway (2 points):	0
7. Citizen Stormwater Advisory Committee (2 points):	0
8. Utilize Department Materials (2 points each / maximum of 4 points per year):	0
9. Poster Contest (2 points):	0
10. Stormwater Training for Elected Municipal Officials (3 points):	3
11. Mural (3 points):	0
12. Mailing (3 points):	3
13. Partnership Agreement / Local Event (3 points):	0
14. Ordinance Education (5 points):	5

Storm Drain Inlet Labeling

1. Have you established a storm drain inlet labeling program?	Yes
2. Indicate the percentage or number of sectors labeled to date:	100%
3. Other Amount:	
4. Is your municipality maintaining the labels (i.e. replacing and/or repainting)?	Yes

Improper Disposal of Waste

Have you adopted and are you enforcing a regulatory mechanism for:

1. Pet Waste Ordinance:	Yes
2. Date adopted:	09/27/2005
3. Litter Ordinance/State Litter Statute:	Litter Ordinance
4. Date adopted:	09/27/2005
5. Improper Disposal of Waste Ordinance:	Yes
6. Date adopted:	09/27/2005
7. Wildlife Feeding Ordinance:	Yes
8. Date adopted:	09/27/2005

9. Containerized Yard Waste Ordinance / Yard Waste Collection Program Ordinance:	Containerized Yard Waste Ordinance
10. Date adopted:	09/27/2005
11. Illicit Connection Ordinance:	Yes
12. Date adopted:	09/27/2005
13. Refuse Container/Dumpster Ordinance:	Yes
14. Date adopted:	06/26/2012
15. Private Storm Drain Inlet Retrofitting Ordinance:	Yes
16. Date adopted:	06/26/2012
17. Status of these ordinances (if not adopted):	
18. Method(s) of enforcement (e.g., summons, warnings, additional signs, etc.):	warnings and summons.
19. Are you distributing the Pet Waste Information Sheets with pet licenses?	Yes

Report Details - Part D

MS4 Outfall Pipe Mapping

1. Has the municipality completed the mapping of the MS4 outfall pipes?	No
2. Date completed:	
3. Number of outfall pipes that you operate in the municipality:	0
4. How many MS4 outfall pipes are mapped?	0

Illicit Connection Elimination Program

1. Does the municipality have an ongoing program to detect and eliminate illicit connections to municipally owned or operated outfall pipes?	Yes
2. How many outfall pipes were inspected during the past calendar year?	0
3. Number of illicit connections detected during the past calendar year:	0
4. Number of illicit connections eliminated during the past calendar year:	0
Please attach, in a format provided by the Department, a list of all outfalls found to have an illicit connection since the inception of the program. The list must include the outfall	

location, receiving water body, source of illicit connection and the date the illicit connection was eliminated.	
--	--

Street Sweeping Program

1. In the past calendar year, were all required streets swept?	Yes
2. What was the total number of miles swept?	4

List the total amount of materials collected for each month since January 1, 2017, in tons.

3. Units:	Tons
4. January:	0.3
5. February:	0.2
6. March:	1
7. April:	1
8. May:	1
9. June:	1
10. July:	0.5
11. August:	0.5
12. September:	1.1
13. October:	1
14. November:	0.3
15. December:	0.2
16. Total (Note: 1.053 cubic yards = 1 ton):	8.1
17. Explain the reason if reporting zero (0) for a month above:	

Storm Drain Inlet Retrofitting

1. Has the municipality completed repaving, repairing, reconstruction, or alterations on any road surfaces in direct contact with municipally owned or operated storm drain inlets?	N/A - no paving that required storm drain inlet retrofitting
2. Approximately what percentage of storm drains within the municipality currently meet the standard?	

Stormwater Facility Maintenance

Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving buffers, infiltration basins/trenches, sand filters,

constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at:

http://www.nj.gov/dep/dwg/pdf/Tier_A/A%20-%20pdf%206.pdf.

1. Have you developed a Stormwater Facility Maintenance Program?

Yes

Other Stormwater Facilities

1. Were all stormwater facilities that you operate inspected?

Yes

2. Were any found to be in need of cleaning or repair in order to function properly?

Yes

3. During the past calendar year, were any stormwater facilities (excluding catch basins) cleaned?

No

4. Were repairs made?

No

5. Describe repair(s) or if repairs have not yet been made, provide a schedule for the repair(s):

Four inlets were repaired in 2017

Catch Basins

1. Total number of catch basins that the municipality operates:

61

2. Total number of catch basins inspected:

61

3. Total number of catch basins cleaned:

61

4. Amount of materials removed from catch basins, in tons, during the past calendar year:

1

5. Units:

Tons

Report Details - Part E

Outfall Pipe Stream Scouring Remediation

For all outfall pipes undergoing remediation through a scour remediation program, attach additional page(s) as necessary indicating the location of the outfall pipe (including the alphanumeric identifier), the repair start date, and the repair completion date.

1. Has the municipality developed a prioritized list of outfall pipes requiring outfall pipe stream scouring remediation?

N/A - we do not have any outfall pipes

De-icing Material and Sand Storage

1. Does the municipality have a permanent structure for all de-icing material storage?	Yes
2. If sand is being stored outside, is it set back 50 feet from storm sewer inlets, ditches or other stormwater conveyance channels, and surface water bodies?	N/A - no sand stored outdoors

Fueling Operations

1. Is the municipality implementing Standard Operating Procedures for vehicle fueling and receiving of bulk fuel deliveries at maintenance yard operations?	N/A - no fueling
---	------------------

Vehicle Maintenance

1. Is the municipality implementing Standard Operating Procedures for vehicle maintenance and repair activities at maintenance yard operations?	Yes
---	-----

Good Housekeeping Practices

1. Is the municipality implementing Good Housekeeping Practices for all materials or machinery listed in the Inventory Requirements for Municipal Maintenance Yard Operations (including maintenance activities and ancillary operations)?	Yes
--	-----

Equipment and Vehicle Washing

1. Has the municipality implemented measures to properly handle the discharge of equipment and vehicle wash wastewater from municipal maintenance yard operations?	Yes
2. Please indicate which option you implemented to eliminate the unpermitted discharge:	Ceased the discharge (no longer wash onsite)
3. Date the management measure was implemented:	05/01/2008
4. What is the NJPDES permit number that authorizes the discharge of vehicle and equipment wash wastewater?	
5. Is the municipality maintaining records of vehicle and equipment washing?	N/A - we do not wash our vehicles

Annual Employee Training

1. Did the municipality conduct training for employees on stormwater related topics as required under the MS4 permit (e.g., police officers trained on ordinances)?

Yes

2. List date(s) of employee training:

December 13, 2017

Report Details - Part F

Sharing of Responsibilities

Does the municipality share services with another entity to satisfy a permit requirement?

Yes

For each of the following, indicate if you are relying on another entity to satisfy all or part of any permit requirements. Please provide additional information for any "Yes" answers in the provided Comments field.

1. Public notice:

No

2. Comments:

3. Ensure compliance with RSIS for stormwater management:

No

4. Comments:

5. Municipal stormwater management plan:

No

6. Comments:

7. Municipal stormwater control ordinance:

No

8. Comments:

9. Long term operation and maintenance of BMPs (post-construction):

No

10. Comments:

11. Storm drain inlet design standard (post-construction):

No

12. Comments:

13. Local public education program:

No

14. Comments:

15. Storm Drain Inlet Labeling Program:

No

16. Comments:

17. Illicit connection elimination program:

No

18. Comments:

19. Street sweeping:

No

20. Comments:	
21. Storm drain inlet retrofitting:	No
22. Comments:	
23. Maintenance of municipally operated stormwater facilities:	No
24. Comments:	
25. Outfall pipe stream scouring:	No
26. Comments:	
27. De-icing and sand storage:	No
28. Comments:	
29. Fueling operations:	No
30. Comments:	
31. Vehicle maintenance:	No
32. Comments:	
33. Good Housekeeping:	No
34. Comments:	
35. Vehicle and Equipment Washing:	No
36. Comments:	
37. Employee Training:	Yes
38. Comments:	training obtained from another Town

Incidents of Non-compliance

Based on the answers you provided above, the Department has identified the following possible permit compliance issues. Please complete the Incidents of Non-compliance section and identify steps being taken to correct these deficiencies.

- Your municipality has not revised your Stormwater Pollution Prevention Plan to incorporate changes required by the renewal permit.
- Your municipality has not completed the MS4 outfall pipes mapping.
- Your municipality did not clean stormwater facilities which were found to require cleaning.

1. Did your Public Complex have any incidents of non-compliance?	Yes
2. Identify the steps being taken to remedy the noncompliance and to prevent such incidents from recurring. (If the text box is not large enough to complete this section, please provide your report as an attachment and upload it on the next screen. Please reference the attachment in the textbox.)	If Required Boro. to revise SPPP. There are no outfalls in the Victory Gardens Borough.

Certification

Certifier:	Leon C. Hall
Certifier ID:	LEONHALL
Challenge/Response Question:	What is your all-time favorite sports team?
Challenge/Response Answer:	*****
Certification PIN:	*****
Date/Time of Certification:	04/30/2018 10:04

"I certify under penalty of law that this Annual Report and Certification and all attached documents were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate this information. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering this information, the information in this Annual Report and Certification and all attached documents is, to the best of my knowledge and belief, true, accurate and complete.

"I certify that the municipality is in compliance with its stormwater program, Stormwater Pollution Prevention Plan (SPPP) and the NJPDES Tier A Municipal Stormwater General Permit No. NJG0149110 except for any incidents of non-compliance which are identified herein. For any incidents of non-compliance, the Annual Report identifies the steps being taken to remedy the non-compliance and to prevent such incidents from recurring.

"I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."

Please note, no changes will be allowed to be made to this report upon its certification. If you need to correct or modify the report after certification, please contact your case manager at (609) 633-7021 so they may enable that function.

Leon C. Hall	04/30/2018
General	Date

2017 MS4 Tier A Permit Annual Report - Supplemental Questionnaire

General Information

A. Municipal Information

Municipality: Victory Gardens

County: Morris

1. Has the municipality identified the stormwater team in the SPPP? ☒ Yes ☐ No

2. Municipal Population: 1,531

3. Municipal Area (acres/sqm.): 93 acres

B. Sharing of Responsibilities – Permit Section D1

1. If the municipality shares services, what requirement do the shared services satisfy?

- ☐ Public Notice
- ☐ Post-Construction Stormwater Management in New Development and Redevelopment
- ☐ Local Public Education
- ☐ Improper Disposal of Waste
- ☐ Illicit Connection Elimination and MS4 Outfall Pipe Mapping
- ☐ Solids and Floatable Controls
- ☐ Maintenance Yard Operations
- ☒ Employee Training
- ☐ N/A, there are no shared services

Permit Implementation - Ordinances

A. Ordinances - Permit Sections F5 and F6

1. *Pet Waste Ordinance*

Entity responsible for enforcement: Zoning Official

2. *Litter Ordinance/State Litter Statute*

Entity responsible for enforcement: Zoning Official

3. *Improper Disposal of Waste Ordinance*

Entity responsible for enforcement: Zoning Official

4. *Wildlife Feeding Ordinance*

Entity responsible for enforcement: Zoning Official

5. *Containerized Yard Waste Ordinance/Collection Program*

Entity responsible for enforcement: Zoning Official

6. *Illicit Connection Ordinance*

Entity responsible for enforcement: Borough Engineer

7. *Refuse Container/Dumpster Ordinance*

Entity responsible for enforcement: Zoning Official

8. *Private Storm Drain Inlet Retrofitting Ordinance:*

Entity responsible for enforcement: Borough Engineer

9a. How many violations of these ordinances were enforced? 0	
9b. Which of the above ordinances had the most violations? None	
B. Illicit Connection Elimination Program – Permit Section F6	
1. During the past calendar year, has the municipality identified any pipes or discharges with unknown owners entering the MS4? <input type="radio"/> Yes <input checked="" type="radio"/> No 2. If yes, how many?	
C. Storm Drain Inlet Retrofitting – Permit Section F7b	
<i>Existing storm drain inlets are required to be retrofitted to meet the design standard (contained in Attachment C of the permit) when such inlets are owned or operated by the Tier A Municipality and are in direct contact with repaving, repairing (excluding repair of individual potholes), reconstruction, resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), or alterations of facilities owned or operated by the Tier A Municipality. For exemptions to this standard, refer to "Exemptions" in Attachment C.</i>	
1. At the completion of the above projects, did all of the storm drain inlets meet this standard? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Permit Implementation - Inventory	
A. MS4 Outfall Pipe Mapping – Permit Section F6	
1. Which map format is used: <input type="radio"/> Tax Map <input type="radio"/> SIIA <input checked="" type="radio"/> Electronic (e.g. AutoCAD, Micro Station, GIS) <input type="radio"/> USGS Quadrangle <input type="radio"/> Other	
1a. If other, what is the format that the municipality uses?	
2. Date of last revision: April, 2008	3. Is the map updated annually? <input type="radio"/> Yes <input checked="" type="radio"/> No
4. Has the municipality investigated its MS4 for previously unmapped outfalls? <input type="radio"/> Yes <input checked="" type="radio"/> No	
4a. How many outfalls were found?	
5. What percentage of mapped outfalls in the municipality have been visually inspected during the last calendar year? 100	
6. Are the municipality's outfall pipes labelled in the field? <input type="radio"/> Yes <input checked="" type="radio"/> No	
6a. If yes, do the labels match the alphanumeric code in the municipality's map? <input type="radio"/> Yes <input type="radio"/> No	
7. Does the municipality's map identify outfalls that do not discharge to surface waters? <input type="radio"/> Yes <input checked="" type="radio"/> No	
8. Does the municipality's map identify surface water body names? <input type="radio"/> Yes <input checked="" type="radio"/> No	
9. Does the municipality's map identify streets? <input checked="" type="radio"/> Yes <input type="radio"/> No	
10. Does the municipality's map identify blocks and lots? <input type="radio"/> Yes <input checked="" type="radio"/> No	
11. Does the municipality's map identify MS4 conveyance systems (pipes, swales, ditches)? <input checked="" type="radio"/> Yes <input type="radio"/> No	
12. Does the municipality's map identify other stormwater facilities? <input type="radio"/> Yes <input checked="" type="radio"/> No	
12a. Please identify other stormwater facilities noted on the map (select as many as apply):	
<input type="checkbox"/> Bioretention Systems <input type="checkbox"/> Dry Wells <input type="checkbox"/> Grass Swales <input type="checkbox"/> Manufactured Treatment Devices (MTDs) <input type="checkbox"/> Rooftop Vegetated Cover <input type="checkbox"/> Vegetative Filters <input type="checkbox"/> Retrofitted Storm Drain Inlets	<input type="checkbox"/> Constructed Stormwater Wetlands <input type="checkbox"/> Extended Detention Basins <input type="checkbox"/> Infiltration Basins <input type="checkbox"/> Pervious Paving Systems <input type="checkbox"/> Sand Filters <input type="checkbox"/> Wet Ponds
13. Does the municipality's map identify areas with scour, erosion, and/or flooding and drainage control issues? <input type="radio"/> Yes <input checked="" type="radio"/> No	

B. Storm Drain Inlet Labeling – Permit Section F4b

1. How many labels have been replaced or repainted during the past calendar year to ensure legibility?
2

Permit Implementation - Inventory**A. Stormwater Facility Inspection and Maintenance – Permit Section F7c**

Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving, riparian buffers, infiltration basins/trenches, sand filters, constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: http://www.nj.gov/dep/dwq/pdf/Tier_A/A%20-%20pdf%206.pdf

1. Does the municipality's stormwater maintenance program include the following:
- 1a. An inventory of facilities? ☒ Yes ☐ No
- 1b. An inspection schedule? ☒ Yes ☐ No
- 1c. A maintenance schedule? ☐ Yes ☒ No
- 1d. An inspection log noting when inspections were conducted? ☐ Yes ☒ No
- 1e. A maintenance log noting any maintenance performed on individual facilities? ☐ Yes ☒ No
2. Does the municipality inspect stormwater facilities that are not owned by the municipality? ☒ Yes ☐ No
- 2a. Does the municipality review maintenance logs for stormwater facilities that are not owned by the municipality?
☐ Yes ☒ No
3. During the past calendar year, how many stormwater facilities (excluding catch basins) were repaired?
0
4. During the past calendar year, how many stormwater facilities (excluding catch basins) were cleaned?
0

B. Stormwater Facility Inspection and Maintenance – Permit Section F7c

1. Does the municipality have a stormwater outfall pipe scouring detection, remediation, and maintenance program?
☐ Yes ☒ No
2. How many instances of scour has the municipality found during the past calendar year?

Permit Implementation - Inventory**A. De-icing Material and Sand Storage – Permit Section F8a**

1. What type of de-icing material does the municipality use (select as many as appropriate)?
- ☐ Sodium Chloride
- ☒ Calcium Chloride
- ☐ Potassium Acetate
- ☐ Brine Solution
- ☐ Unknown
- ☐ Other (if other, please specify):

B. Equipment and Vehicle Washing – Permit Section F8b

1. Does the municipality utilize an underground storage tank for managing vehicle wash wastewater? ☐ Yes ☒ No

2. Which of the following options does the municipality use to manage vehicle wash wastewater? (select all that apply)

- ☐ Vehicle wash reclaim system
- ☐ Capture and haul system
- ☐ Discharge to sanitary sewer
- ☐ Discharge to groundwater
- ☒ Washed off site
- ☐ Do not wash vehicles

Permit Implementation – Stormwater Management – Permit Section F3

Note: This portion of the annual report should be completed by a person knowledgeable in post-construction stormwater management project review and approvals.

1. Name of person completing this section: Leon C. Hall
2. Title of person completing this section: Borough Engineer

A. Municipal Stormwater Management Plan (Plan)

1. Most recent date of re-examination of municipal master plan: 12/20/2017
2. Does the plan identify and address water bodies of concern (listed on Impaired Water Bodies List, TMDL, high quality water, existing erosion)? ☐ Yes ☒ No
3. Does the plan identify and address areas of inadequate drainage? ☐ Yes ☒ No
4. Does the plan include programs or BMPs and associated timeframes specifically addressing these impairments or pollutants? ☐ Yes ☒ No
5. Does the plan identify how to incorporate future development pressures on the existing stormwater management infrastructure? ☐ Yes ☒ No
6. Are mitigation projects listed in the municipality's mitigation plan? ☐ Yes ☐ No ☒ No mitigation plan

B. Stormwater Control Ordinance

1. What is the ordinance's definition of major development?
Development that provides for ultimately disturbing one or more acres of land or increasing impervious surfaces by 1/4 acre or more.

2. Has the municipality adopted a new stormwater control ordinance during the past year? ☐ Yes ☒ No
3. If yes, did the municipality send the adopted municipal stormwater control ordinance to the appropriate county review agency for approval? ☒ Yes ☐ No

C. Review of Major Development for Stormwater Management

1. Did the municipality have any agricultural development projects that were granted exemptions under the Right to Farm Act? ☐ Yes ☒ No
2. Do any municipal ordinances promote the use of nonstructural strategies? ☒ Yes ☐ No ☐ Unknown
3. Does the municipality hold pre-application meetings to discuss incorporation of nonstructural strategies for individual projects? ☐ Yes ☒ No
4. Does the municipality allow infiltration BMPs to infiltrate during the 2, 10, or 100 year storm events for quantity control? ☒ Yes ☐ No
5. Does the municipality conduct municipal inspections of sites both during and after the construction is completed to ensure that BMPs function as designed? ☒ Yes ☐ No

D. Inventory and Maintenance

Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: http://www.nj.gov/dep/dwq/pdf/Tier_A/A%20-%20pdf%206.pdf.

1. Did the municipality update its map and inventory to include newly approved projects constructed within the last calendar year? ☐ Yes ☒ No

2. How many infiltration BMPs were approved during the past calendar year? 0

3. How many subsurface infiltration basins have been constructed during the past calendar year? 0

3a. How many of these subsurface infiltration basins were inspected during construction in the past calendar year?

0

3b. Did the final inspection include the following? Mark all that apply:

- ☐ Permeability test
- ☐ Visual inspection
- ☐ Check for drain down time
- ☐ Unknown

4. Select the methods the municipality uses to ensure that stormwater facilities that are **not owned** by the municipality will be properly maintained:

- ☐ Maintained by municipality
- ☒ Inspections
- ☒ Homeowners associations
- ☐ Shared services
- ☐ Fees
- ☒ Surety bonds
- ☐ Other

4a. If other, what are the methods for ensuring stormwater facilities are maintained?

5. In the past calendar year, has the municipality reviewed and approved any major residential developments that place an individual property owner as the responsible entity for the maintenance of any stormwater management facility(ies) that receive drainage from multiple parcels? ☐ Yes ☒ No

E. Stormwater Management Training

1. Have any of the current members of the planning or zoning board taken any NJDEP provided training for board members on the Stormwater Management rules? ☐ Yes ☐ No ☒ Unknown

2. Have the municipality's inspector(s) for stormwater management taken any of the following classes:

2a. Stormwater Management and BMPs for Engineers through Rutgers University or NJDEP : ☐ Yes ☒ No ☐ Unknown

2b. Municipal Engineering Construction Inspection Program, Part 1 through Rutgers University: ☒ Yes ☐ No ☐ Unknown

2c. Municipal Engineering Construction Inspection Program, Part 2 through Rutgers University: ☐ Yes ☒ No ☐ Unknown

2d. Soils & Site Evaluation for Septic Disposal Systems & Stormwater BMPs through Rutgers University:

☒ Yes ☐ No ☐ Unknown

2e. Other stormwater training classes:

3. How many construction inspectors for stormwater management does the municipality have? 0

4. How many operation and maintenance inspectors for stormwater management does the municipality have?	1
5. How many plan reviewers for stormwater management does the municipality have?	1
6. How many municipal engineers/stormwater plan reviewers have taken the NJDEP Stormwater Management and BMP Manual course offered through Rutgers University or NJDEP?	0
Education	
A. Annual Employee Training – Permit Section F9	
1. Is the municipality maintaining a record of the dates on which employees have received training?	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Type of training media on those dates: <input checked="" type="checkbox"/> Video <input type="checkbox"/> Mentoring <input type="checkbox"/> Vendor Training	

This Supplemental Questionnaire must be attached to your Annual Report to be considered complete. If you experience any difficulty in this process, please contact your municipal case manager at 609-633-7021.

- Once you have completed the Questionnaire, use the "Save" function to save your answers to the Questionnaire to your computer. This can be done by going to FILE > then Save or Ctrl + S.
- The completed and saved Questionnaire must then be uploaded as an attachment, in Part 7, to your Annual Report before the Annual Report is submitted to the Department.
- To access the Annual Report, open the link to "NJDEP Online Portal" at http://www.nj.gov/dep/dwg/tier_a.htm. In Part 7, you will be asked to complete information regarding the file(s) to be uploaded. Navigate to your saved Questionnaire and then hit the "Upload" button in the lower right section of Part 7. The Annual Report will indicate if the Questionnaire was successfully uploaded. Then click on the "Continue" button and proceed with finalizing your Annual Report.